

South County Sewer & Water Authority

(Serving the Townships of Brady, Pavilion & Schoolcraft, and the Villages of Schoolcraft and Vicksburg)

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DRAFT: submitted for approval on 05/24/22.

Authority Regular Meeting Minutes Tues. March 22nd, 2022, 9:30 a.m.

Regular Meeting was called to order at 9:32 a.m. by Board Chairman John Speeter (Pavilion Township Supervisor). In attendance were Alternate Vice Chairman Randy Smith (Brady Township Trustee), Secretary/Treasurer Don Ulsh (Schoolcraft Township Supervisor), Trustee Tim Frisbie (Village of Vicksburg President) and Trustee Keith Gunnett (Village of Schoolcraft President). Also present were SCSWA Executive Director, Frank LaPierre; Township Attorney, Rob Thall, John Stodola and Mr. Doug Kuhlman, Zoning Administrator and Code Compliance Officer, St. Joe Township.

Review and Set Agenda -

Today's meeting agenda was presented for review. Motioned by Ulsh, seconded by Smith to accept the agenda as presented. **Motion carried.**

Review of Minutes-

The draft minutes of 2/22/2022 were presented for review. Motioned by Ulsh, seconded by Speeter to approve the draft minutes as presented. **Motion carried.**

Hear those present:

- Mr. John Gisler, Kalamazoo County Commissioner updated on the following:
 - Kalamazoo County has hired a new Administrator, Kevin Catlin.
 - New downtown Justice Center project is underway.

General Correspondence-

- N/A

Project Status- LaPierre

- US 131 Business Corridor/Village of Schoolcraft ("VOSC"): LaPierre updated that he has observed that VOSC is making progress on sanitary system discussions at the Council Level and yielded to Gunnett for comment. Gunnett commented that VOSC has submitted applications for funding, working with Baker Tilly and Prein.
- Barton Lake Sewer-Petition update: Ulsh updated that SCT council recommendation is that a new petition process is advised. LaPierre noted that BL contacted him and expressed concern that even if a new petition process is implemented, if similar petition approval results of 52-53% are achieved, that the SCT Board may still vote it down. Ulsh noted that the SCT Board has commented that they are more comfortable with results of 60-80% approval. According to BL, they will schedule a meeting with SCT to review.

- Portage Terrace Mobile Home Park- LaPierre updated that at PTMHP request, he is now working with Thall to review the proposed connection agreement for PTMHP to connect with City of Portage water system.
- Lake Pines- LaPierre updated that he and Thall are reviewing the final transfer of LP assets to SCSWA via the proposed LP Bill of Sale language.

New Business-

- Development Update- Speeter and LaPierre introduced Mr. Doug Kuhlman, Zoning Administrator and Code Compliance Officer, St. Joe County. Mr. Kuhlman provided an overview that Townships located in St. Joe County, to the south of SCSWA, have interest in collaboration for the co-development of infrastructure system assets and service. Mr. Kuhlman provided the history of this interest with key projects requiring the supply of Water and Sanitary Services to support commercial development along with the strong interest in expanded commercial and industrial development along the 131 corridor. LaPierre and Speeter referenced, and handed out, Letters of Intent (“LOIs”) signed by Park and Lockport Townships. There was general discussion and agreement that the LOIs reflect positive, expanded, strategic interest in collaboration among neighboring Counties and Townships. Thall provided a background on the project and that the LOIs are non-binding. It was proposed that a vote of approval for SCSWA to sign the LOIs and continue the collaboration. Motioned by Speeter, seconded by Ulsh to approve the signature of the LOIs. **Motion Carried.**

Old Business-

- Ordinance/Articles- LaPierre and Thall updated that the revised ordinances and overview of the process will be forwarded to the municipalities for a formal vote of approval.
- Maintenance Update- the February 2022- IAI reports were included in the packet for Board review. LaPierre provided a general update and the overall satisfaction with IAI service.

Financial Review-

- General Operating Expenses/Check Register/Financial reports- General Operating Expenses Payroll Expenses were presented. The financial reports of February 28th, 2022 were presented. Motioned by Ulsh, seconded by Speeter to approve the operating and payroll expenses and accept the and financials as presented. **Motion carried.**

Any other Business:

- N/A

Closing Comments:

- N/A

Meeting Adjourned- The meeting was adjourned at 10:31 a.m. Motioned by Speeter, seconded by Ulsh to adjourn the meeting. **Motion carried.**

The next meeting is tentatively scheduled for Tuesday, April 26, 2022 at 9:30 a.m.

Submitted for approval on: May 24, 2022 Approved by: Don Ulsh
Don Ulsh, Secretary/Treasurer