

South County Sewer and Water Authority
7510 East Q Ave, Scotts, Michigan 49088
Phone: (269) 321-8925 Email: scswa@ctsmal.net

Copies of the Authority's FOIA procedures and guidelines, public summary, and forms are available on the Authority website at www.southcountysewerandwater.com
Copies of these documents also are available free-of-charge at the Office Administrator's office, located at 7510 East Q Ave, Scotts, MI 49088.

Notice to Extend Response Time for FOIA Appeal

Michigan Freedom of Information Act, Public Act 442 of 1976, as amended; MCL 15.231, et seq.

Name	Phone	
Firm/Organization	Fax	
Street	Email	
City	State	Zip

Appeal of FOIA Denial

Appeal of FOIA Fee

Record(s) Requested (Describe here or attach copy of original request/appeal):

Fee at Issue: _____

We are extending the date to respond to your FOIA appeal request.

The Authority is extending the date to respond to your FOIA appeal for no more than 10 business days, until:

(day, date, month, year)

Authority Extension: The time frame extension estimate is nonbinding upon the Authority, but the Authority is providing the estimate in good faith. Providing an estimated time frame does not relieve a public body from any of the other requirements of this act. Only one extension may be taken per FOIA request.

Unusual circumstances warranting this extension: _____

If you have any questions regarding this extension, you may contact the Authority's Office Administrator at (269) 321-8925 or scswa@ctsmal.net.

Signature of FOIA Coordinator or Designee:

Date: